



ELIGIBILITY INFORMATION PACK

INFORMATION PACK REF PS/IP/2022

Pioneer School requires the following forms and documents to be submitted to the school in support of a student's application.

ADMISSION POLICY

- Selective Admission Policy.
- The Pioneer School is highly Academically - Oriented without being highly selective.
- The criterion for acceptance in a Form is academic attainment. In general, any student willing to learn is accepted.
- Minimum K.C.PE Pass of 350 marks and above.

APPLICANT'S REQUIRED DOCUMENTS

1. Completed Pioneer School Application Form *SEE DOCUMENT REF. PS/AF*).
2. K.C.PE results slip and leaving certificate (Please first supply us with the original; a copy of the original will be kept by the school).
3. Birth certificate in English (Please first supply us with the original; a copy of the original will be kept by the school).
 - 3.1. For Foreigners, Valid passport (Please first supply us with the original; a copy of the original will be kept by the school).
4. Four passport photographs.
5. Leaving Certificate in English (The original will be kept by the school) to be submitted before the start of school.
 - 5.1. Recommendation Letter from your previous school principal.
 - 5.2. End-of-year report in English (Please first supply us with the original; a copy of the original will be kept by the school) to be submitted before the start of school.
6. **Vaccination certificate** (Please first supply us with the original; a copy of the original will be kept by the school).
7. Completed school medical form. (*SEE DOCUMENT REF. PS/AF*).
8. Parent/Guardians should fill out the Pick – Up and Drop – Off Authorization Form. (*SEE DOCUMENT REF. PS/PAF*).
9. Fee Payment Commitment Form. (*SEE DOCUMENT REF. PS/FCF*).

I have read and agreed to the Terms and Conditions.

❑ APPLICATION FORMS:

- | | | |
|---|-----------------------------------|---------------------------------------|
| 1. Application for Admission Form (<i>DOCUMENT REF. PS/AF</i>) | <input type="checkbox"/> PROVIDED | <input type="checkbox"/> NOT PROVIDED |
| 2. Pioneer School Medical Form (<i>DOCUMENT REF. PS/AF</i>) | <input type="checkbox"/> PROVIDED | <input type="checkbox"/> NOT PROVIDED |
| 3. Fee Commitment Form (<i>DOCUMENT REF. PS/FCF</i>) | <input type="checkbox"/> PROVIDED | <input type="checkbox"/> NOT PROVIDED |
| 4. Pioneer School Pick-Up and Drop-Off Authorisation Form (<i>DOCUMENT REF. PS/PAF</i>) | <input type="checkbox"/> PROVIDED | <input type="checkbox"/> NOT PROVIDED |

Please present the following documents in regard to the applicant.

The school will make copies where appropriate:

1. Birth certificate/Passport (Passport page in which immigration permit/pass is stamped *(if an applicant is non-Kenyan)*).
2. Medical record.
3. Copies of IDs for all adults (Including parents) listed on the Pioneer School Pick-Up and Drop-Off Authorisation Form.
4. Academic records relating to the grade level most recently completed by the applicant at their former/current school.
5. Leaving Certificate from applicant’s most recent school. All acceptances offered by Pioneer School are subject to the submission of the applicant’s most recent end of year report and leaving Certificate.

All items listed above (Excluding the leaving Certificate) are to be submitted to the school before/on the day of the applicant’s scheduled placement interview/test.

The school cannot give feedback on a placement interview/test before it in receipt of the above items.

Once an applicant has been issued a letter of acceptance, the applicant must then request the issuance of a Leaving Certificate from their current/most recent school. The Leaving Certificate must be submitted to Pioneer School before the student can begin class.

Immigration Law in Kenya requires all non-Kenyan students enrolled in educational institutions to have a Pupil/Student Pass.

	FEES	CLASS			
		FORM I	FORM I	FORM I	FORM I
	Annual Tuition Fees				
	Annual Tuition Fees				
	Annual Tuition Fees				
	Annual Tuition Fees				
	3 rd Installment				
	Boarding				

The above fees are subject to change and **DO NOT** include the cost of books, uniforms, or bus transportation.

Tuition fees will be collected in Cheques, based on the table shown above. The above fees have been calculated assuming a conversion rate of 103/- Ksh. If there is a change in exchange rate of over 10% against the United States Dollar before the total payment of the annual tuition fees, Pioneer School reserves the right to revise the fees. A one-time fee of Ksh _____ is to be paid upon registration by new students.

❑ PAYMENT OF TUITION FEES:

- 1st Payment upon registration
- 2nd Payment two weeks before start of Term 2
- 3rd Payment two weeks before start of Term 3

❑ SIBLING TUITION DISCOUNT:

The school offers the following discounts for families enrolling 2 or more children:

- First Sibling: Full Tuition
- Second Sibling: 5% Discount
- Third Sibling: 10% Discount
- Fourth Sibling (and above) : 20% Discount Each

Cheques payable to: Pioneer School

NO CASH WILL BE ACCEPTED.

Payment should be made to:

PIONEER SCHOOL				
BANK DEPOSIT		OR	MPESA	
Bank Name	Equity Bank (K) Ltd.		MPESA Paybill Number	247247
Account Name	Pioneer School		Account Number	254650#ADM NO.
Account Number	0010101203805			
Branch	Corporate			

On behalf of Management of Pioneer School, we would like to welcome you to Pioneer School.

For any enquiries: Visit our Finance Office in Nairobi for more details, or

Email us on: finance.enquiries@pioneerschools.ac.ke

P. O. Box: 625 – 10205, Maragua, Kenya.

Tel: (+254) 700 372 351 | **NAIROBI OFFICE:** 0700 372 352/4/5

Email: finance.enquiries@pioneerschools.ac.ke

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